Cognos Landing Page

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Overview

This application is a reporting tool for querying the Data Warehouse. Cognos is a web application, and no software installation is required.

Documentation overview

How to Access/Obtain

The Cognos Application can be accessed here: Cognos

Cognos 11.1.x Differences

	Old	New
Layout	New Webpage for each click	Static webpage frame with content showing in the right pane Default will have tiles for reference materials provided by IBM Section for recent content
Navigation	Tabs at top of page Public Folders My Folders	Tabs on navigation bar on the left Team Content My Content Recent
Search	Search Bar hidden at top right-hand corner	Search icon in navigation bar on the left
Tools	Cognos Workspace Cognos Workspace Advanced Query Studio Analysis Studio Report Studio Event Studio	Dashboard Report Story
Running a report	Click on report name to run as default type Click on blue arrow to the right to run as different output type	Click on report name to run as default type Click on ellipses after report name, then select Run as
Exporting a report after html run	Click on the blue html icon in the upper right-hand corner and change to excel or csv then the report reruns as the selected format	Click on the "Run as" button on top left-hand corner

How to Use

• Cognos Analytics 11.1.x Documentation and Training

- Getting Started with Cognos Analytics
 Search and Find Content
- Navigation Tips
 Cognos Reports
- Sharing Content
- Dashboards and Stories

Troubleshooting and FAQ's

- Test Touchstone Authentication
- · Cognos access assistance
- Cognos errors

See Also

- Cognos Website
- Version 11.1.x Release Notes

Have Questions or Still Need Help

• Contact the IS&T Service Desk



Additional escalation information for Help Staff can be found here: Cognos Recon Page