

How can I obtain an MIT ID card to release my print jobs?

Q: How can I obtain an MIT ID card to release my print jobs?

Answer

IS&T issues ID cards to members of the MIT community.

Students (including cross-registered students), faculty, staff, visiting scholars, postdocs, and alumni/ae can [obtain a card](#) at no charge.

Contractors, temporary employees, and guests wishing to print to the public printers will need to obtain a "DLC Sponsored" ID card. This process must be initiated by an administrative officer in the department with which you are affiliated. If you're unsure who to contact, please contact the Card Office at mitcard@mit.edu. They can direct you to a departmental administrative officer who can request a card on your behalf.

Guests whose only affiliation is membership in an ASA-approved student group should contact their group officers about obtaining a card, who can in turn contact the ASA and request a card through the Student Activities Office (SAO). A fee (payable by the student group) may apply.

MIT community members with an MIT Kerberos account can also release jobs using [Touchless Printing Release with MobilePrint](#) instead of an ID card.

See Also

- [MIT ID Cards](#)
- [Touchless Printing Release with MobilePrint](#)
- [Pharos Printing Landing Page](#)

<https://ist.mit.edu/id>