How to receive a paper copy of your W2

How to receive a paper copy of your W2

- Access to the W2 via Atlas is limited to active students and employees.
- Access to Paystubs via Atlas is limited to active students and employees.
    - Students who are not currently active (including recent graduates) will not be able to access the electronic W2 or paystub.
    - Former employees and retirees will be unable to access the electronic W2 or paystub.

- At the end of January, the Payroll Office sends paper copies of the W2 to all former students and employees. The W2 is sent to the Home address.

- **To request a replacement copy of your W2**, follow these instructions:
  https://vpf.mit.edu/understand-paystubs-w-2-and-other-tax-forms