# **Qualtrics FAQ**

## **Qualtrics FAQ (Frequently Asked Questions)**

### Overview

Qualtrics is an enterprise surveying tool, which is now available for use at MIT.

Several groups at MIT used Qualtrics before the campus-wide license was acquired. These groups are now covered under the campus-wide license, but maintain separate "brands", which allow them to administer their surveys and users separately.

#### **Questions**

### **Getting Started with Qualtrics**

- How do I request a Qualtrics account?
- How do I request a Qualtrics account for an affiliate?
- · How do I log into Qualtrics?

### **Using Qualtrics**

- · Qualtrics rules of use, best practices, and limitations
- How do I request greater permissions in Qualtrics?
- I need to reassign ownership of a Qualtrics survey
- · What's the difference between collaboration and sharing in Qualtrics?
- · Secure Participants' Files Qualtrics security

### **Documentation and Training**

Qualtrics Help Guide

The vendor also holds frequent training webinars: Webinar registration

Learn Qualtrics in 5 Steps online training

#### See Also

• Qualtrics Landing Page

#### **Getting Help**

For assistance with the central MIT "brand", please contact the IS&T Service Desk at helpdesk@mit.edu.

Not sure which brand you're using? When using the central MIT brand, the URL will begin with mit.qualtrics.com or mit.co1.qualtrics.com.)

For assistance with other DLC brands, contact your brand administrator.