Office 365 - Email and Calendaring - iOS Configuration

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If you have just had your mailbox migrated to Microsoft 365 Email and Calendaring, see the Post-Migration and Modern Authentication Microsoft 365 Email and Calendaring Setup page for how to get up and running.

This article refers to the Microsoft 365 Email and Calendaring. If you're looking for Exchange Email and Calendaring on the Exchange On Prem Server, see: [istcontrib:MIT Email Setup Landing].

If you're not sure which system you're using, see: [istcontrib:How do I tell if my email and calendaring data is on the Exchange On Prem Server or using Microsoft 365?]

Configuring your iOS account for O365

1. Go to **Settings > Mail, Contacts, Calendars**
2. Select **Add Account**.

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3. To configure for O365, Select **Exchange** from the list of account types.

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4. Enter your full mit email address ***username*@mit.edu**, password and an account description. Click **Next**.

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5. You are prompted to select the accounts you want to use with this account. Select them, then click **Save**.

Result: Your Exchange account will be set up and you will be able to access your mail and calendar from the Mail and Calendaring app normally.

See also

- [Microsoft 365 - Email and Calendaring Landing Page]
- Microsoft 365 - Email and Calendaring - Known Issues
- Microsoft 365 - Email and Calendaring - FAQ