

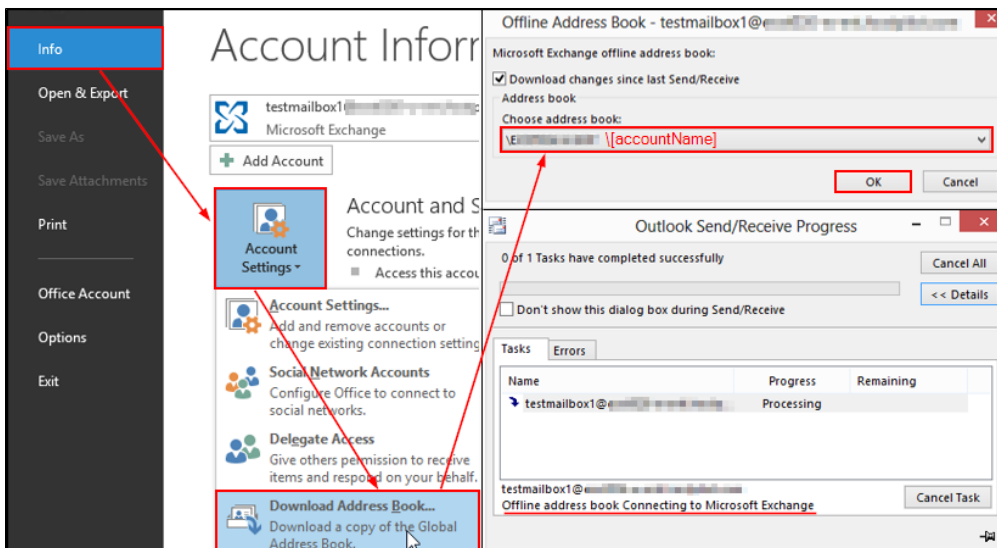
# How to download the Offline Address Book in Outlook

## Q: How to download the Offline Address Book in Outlook

### Answer

There are 2 possible ways to download Address Book:

1. Navigate to **File > Account Settings**.
2. Click on **Download Address Book...**
3. Make sure that "[accountName]" is displayed in the **Choose address book** drop down menu at the bottom.



- Navigate to **SEND/RECEIVE > Send/Receive Groups > Download Address Book**.
- Click **OK**

