# Microsoft 365 Email and Calendaring - How do I use Automatic Replies?

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This article refers to the Microsoft 365 Email and Calendaring. If you're looking for Exchange Email and Calendaring on the Exchange On Prem Server, see: [istcontrib:MIT Email Setup Landing].

If you're not sure which system you're using, see: [istcontrib:How do I tell if my email and calendaring data is on the Exchange On Prem Server or using Microsoft 365?]

Out of Office Assistant is now called Automatic Replies.

- How to use the Out of Office Assistant in Outlook for 2013, and 2016
- Send automatic "Out of Office" replies from Outlook 2016 for Mac
- Outlook on the Web Automatic Replies

## See Also

- [Microsoft 365 - Email and Calendaring Landing Page]
- Microsoft 365 - Email and Calendaring - Known Issues
- Microsoft 365 - Email and Calendaring - FAQ