Office 365 - Email and Calendaring - iOS Configuration

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Configuring your iOS account for O365

1. Go to **Settings > Mail, Contacts, Calendars**
2. Select **Add Account**.

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3. To configure for O365, Select **Exchange** from the list of account types.

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4. Enter your full mit email address ***username*@mit.edu**, password and an account description. Click **Next**.

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5. You are prompted to select the accounts you want to use with this account. Select them, then click **Save**.

   Result: Your Exchange account will be set up and you will be able to access your mail and calendar from the Mail and Calendaring app normally.

See also

- Microsoft 365 - Email and Calendaring Landing Page
- Microsoft 365 - Email and Calendaring - Known Issues
- Microsoft 365 - Email and Calendaring - FAQ