

What's the difference between collaboration and sharing in Qualtrics?

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Collaboration is a feature of Qualtrics that allows you to give someone else access to your survey, but limit what they can do.

See: <https://www.qualtrics.com/support/survey-platform/my-projects/sharing-a-project/>

Sharing is a set of features that allow you to share reports that you create in the View Results tab (but not the Reporting tab). There are two ways to do this:

- 1) Export the results to Excel, Word, PDF, or Powerpoint file
- 2) Publishing the report publicly to the web. The report

IMPORTANT: When using sharing of any kind, always consider whether the data is appropriate to share.

See: <http://www.qualtrics.com/university/researchsuite/reporting/view-reports/exporting-and-sharing/>

See Also

- [Qualtrics Landing Page](#)