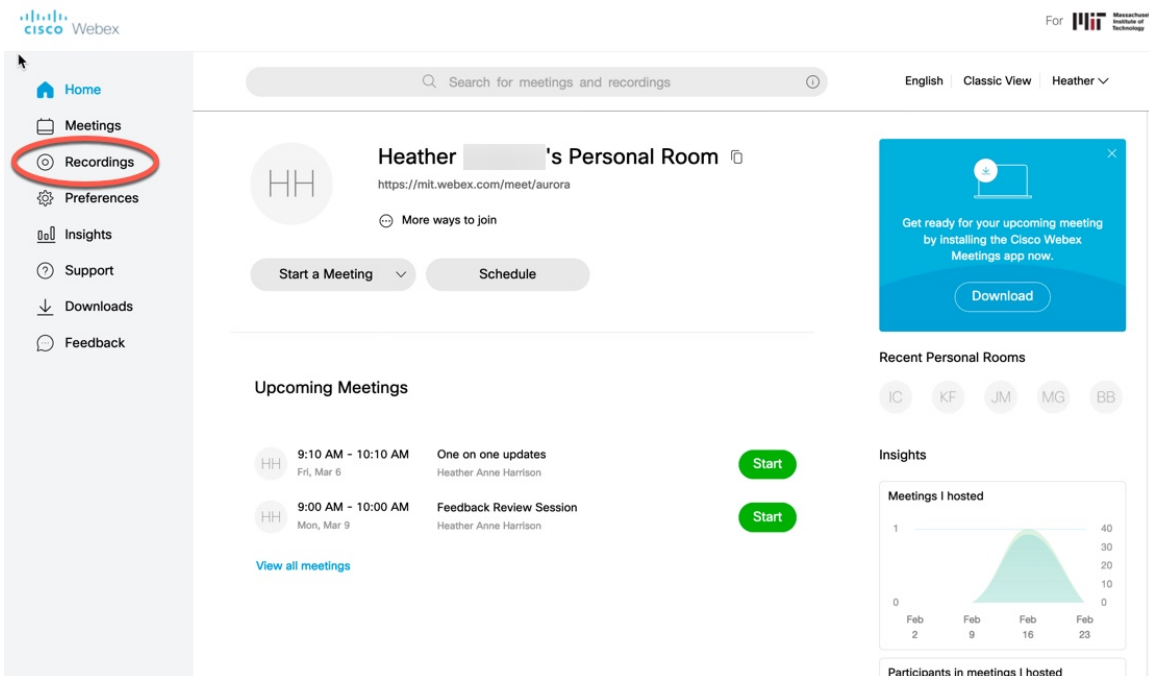


# How do I access recorded meetings in Webex?

**Q: How do I access recorded meetings in Webex?**

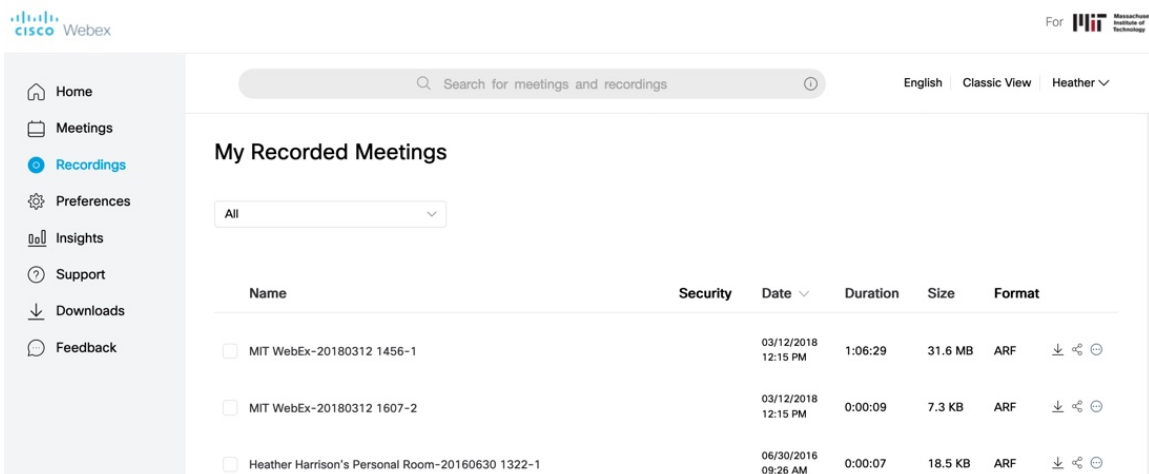
## Answer

1. Login to MIT Webex by visiting <http://mit.webex.com>




The screenshot shows the MIT Webex interface. On the left sidebar, the 'Recordings' option is highlighted with a red circle. The main content area displays 'Heather's Personal Room' with a search bar and buttons for 'Start a Meeting' and 'Schedule'. Below this, there are 'Upcoming Meetings' listed with 'Start' buttons. On the right, there is a 'Recent Personal Rooms' section and an 'Insights' section with a graph titled 'Meetings I hosted'.

2. Click on **Recordings**.  
*Result:* Your recorded meetings will be displayed.



The screenshot shows the 'My Recorded Meetings' page in the MIT Webex interface. The left sidebar has 'Recordings' selected. The main content area displays a table of recorded meetings with columns for Name, Security, Date, Duration, Size, and Format. There are three recorded meetings listed.

Name	Security	Date	Duration	Size	Format
<input type="checkbox"/> MIT WebEx-20180312 1456-1		03/12/2018 12:15 PM	1:06:29	31.6 MB	ARF
<input type="checkbox"/> MIT WebEx-20180312 1607-2		03/12/2018 12:15 PM	0:00:09	7.3 KB	ARF
<input type="checkbox"/> Heather Harrison's Personal Room-20160630 1322-1		06/30/2016 09:26 AM	0:00:07	18.5 KB	ARF

 Due to MIT-wide Webex quotas, we recommend you download your webex recordings and delete them from the server. Using [MIT Dropbox](#) may be helpful to you in storing your archival recordings.

## See Also

- [Webex Landing Page](#)
- [Webex Meeting Recording and Transcription](#)