

# Remove previous recipients in Apple Mail

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To remove previous recipients in Apple Mail follow the instructions below:

1. In Mail.app, under the **Window** menu, select: Previous Recipients. A list of all previous recipients will come up. Those that are already in your address book will have the little Rolodex icon next to them.
2. Select an address that you want to remove, then click **Remove From List**.

This removes addresses that you do not want to show up when Apple Mail autocompletes.