Quick Base Account Deactivation Email

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This email will be sent out on February 27.

Sample Email

Good afternoon,

[Please note - this is not a "phishing" scam. You can confirm I am an MIT employee in the MIT directory, and reach me by telephone if you wish to confirm. For additional validation, a copy of this message is available here:

http://kb.mit.edu/confluence/display/istcontrib/Quick+Base+Deactivation+Email]

As part of a biannual Quick Base account clean up, Information Systems and Technology (IS&T) is deactivating Quick Base accounts that have not been recently used. The Quick Base account for [username] has not been used for eight months or more, and is scheduled for deactivation during the week of March 12. If you need access after that time, Quick Base app managers will be able to restore access for you. If you feel that you are receiving this email in error or have any questions about the process, please contact quickbase-support@mit.edu.

Best,
Lisa

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Lisa Robinson
Sr. Manager, Release Engineering
MIT Information Systems and Technology