## **Mac OS X - Duplex Printing**

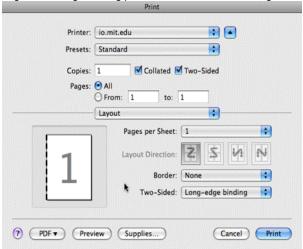
## **Mac OS X - Duplex Printing**

The following applies to Mac OS X 10.5. Mac OS X Print lets you create a preset which can become your default print format, or specify duplex on a per-file basis.

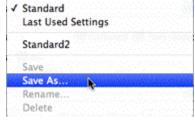
Make sure the printer you are using is set up for duplex (two-sided) printing. Also, some applications (such as InDesign), and some file formats may not be compatible with duplex printing.

## **Create a Duplex Printing Preset**

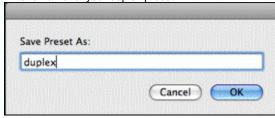
- 1. Open the file or web page you wish to print.
- 2. Select File > Print, or do Command-P
- 3. In the print dialog box, click the drop-down menu which gives the name of the application, or says Copies & Pages, and select Layout.
- 4. Click the **Two-Sided** drop down menu and select the appropriate binding. Long-edge binding prints with the orientation on the vertical edge; Short-edge binding prints with the orientation along the horizontal edge.



5. Click the Presets drop-down menu and select Save As...



6. Enter a name for your duplex preset.



7. Click OK.

Your duplex preset will be the one selected each time you open the print dialog box, unless you select another preset.

If you do not create a duplex preset, you can print the open file or web page by selecting **Layout** from the drop-down menu in the print dialog box,

and then selecting a binding option in the Two-Sided drop-down menu.