Non-partner Requisitions

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This documentation refers to the Atlas Online Gateway.
You can access Atlas at https://atlas.mit.edu/

Non-partners or external vendors are non-MIT organizations that provide goods or services to MIT.

- In B2P, create and submit the requisition.
- B2P will route the requisition for all necessary reviews and approvals.
- Once the requisition is fully approved, B2P generates a purchase order and emails it to the supplier.