


Is Atlas Touchstone Enabled?

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This documentation refers to the Atlas Online Gateway.
You can access Atlas at <https://atlas.mit.edu/>

Over time, all of the MIT-managed applications will be touchstone enabled.

 Any applications that are **not** Touchstone enabled are only accessible via MIT personal certificate. Touchstone enabled applications can be accessed using either MIT personal certificate **OR** your Kerberos username and password.

Which applications are Touchstone enabled?

Financial Inboxes Requisition Approver Inbox	Time and Vacation Entry Time Sheet Entry View My Time Sheets Request Correction to My Time Sheet
Buying Requisition Creator Inbox Find Requisitions Close Purchase Orders	Roles View/Modify Authorizations View Hierarchies, Functions & Qualifiers
Time and Vacation Approval Approve/Distribute Time Sheets Request Time Sheet Correction View Time Sheets Printable Student Time Sheet (PDF) Printable Employee Time Sheet (PDF)	Financial Information Lookups Cost Object Lookup (Roles Database)
Salary Distribution Salary Distribution System (eSDS)	HR Transaction Inboxes Student Hourly Appt. Inbox
Student Appointments Create Non-UROP Appointment Create UROP Appointment Change Appointment Cancel Appointment Student Hourly Appt. Inbox View Student Transactions View Student Appointments	Administer Employee Information Update Personal Info
EHS Training MIT Learning Center EHS Training Report 1 - 4 DLC Assessment Report Training Reconciliation Training Group Members Record Course Completion	Faculty and Staff Appointments Applicant Tracker System (Peoplefluent) MITemps
	Training MIT Learning Center LinkedIn Learning
	Tools Cognos Reporting Tool Space Management System
	Academic Administration Student Information System (WebSIS)
	Benefits (About Me) Initial Benefits Enrollment Tuition Assistance Account View Your Health and Insurance Benefits
	Charitable Contributions (About Me)

Which applications are not Touchstone enabled?

Financial Inboxes Procurement Card Inbox RFP Inbox	Grant Proposals Create Proposal (CoeusLite) My Proposals (CoeusLite)
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eDACCA Salary Distribution Inbox

Buying

eCat (Electronic Catalog) - (need certificate solutions.sciquest.com)

External (Outside Vendors)
Internal (MIT Services)
External (Facilities Only)
Find Purchase Orders
Place Personal Orders

Travel

Travel Expenses (Concur)

Budgeting

Maintain Budgets (NIMBUS)

Time and Vacation Approval

SRS Vacation Report

Salary Distribution

eDACCA Salary Distribution Inbox
eDACCA Salary Distribution Search
Late Salary Distribution Change Request

Service Requests

Create Request-
My Requests
Search Requests
Key Approvals (Authorized Users Only)

EHS PI Space

Room: Create/Change/Display
Roomset: Create New
Roomset: Change/Display
Annual Chemical Reporting

EHS Department Preferences

DLC Preference Settings

EHS Waste Management

Waste Management
Chemical Waste Collection
Radioactive Waste Collection

Time and Vacation Entry

My SRS Vacation Tracker

Financial Information Lookups

Cost Collector Lookup
GL Account Lookup

HR Transaction Inboxes

HR Transaction Inbox

Manage Reimbursements (RFPs)

Reimbursement Payment (Taxable)
Find RFPs
Clone an RFP
RFP Inbox

My Reimbursements

Request a Reimbursement for Me
Track My Reimbursements
Clone an RFP
My Reimbursements Inbox
Direct Deposit Preferences

Journal Vouchers

Display a JV
Create a JV
JV Inbox
JV/Credit Card Report
Change a JV

Administer Employee Information

Outside Professional Activities

Faculty and Staff Appointments

HR Transaction Inbox
View HR Transactions
Changes (Promotions, Transfers, etc.)
Extend Appointment
Hires
Leave of Absence
Other Actions
Supplemental Payment
Termination/Retirement
HR Preferences
Summer Session

Reports for Student Groups

Commitment Report
Cumulative Account Balance Report
Funding Account Balance Report
Transaction Report

Visitor Parking

Reserve Visitor Parking
Department Parking Passes
View Parking Reservations
Change Parking Reservations
View Parking Pass Orders (JVs)

EHS Inspection and Audit

Create and Complete Inspections
Inspection Task List
View Findings Assigned to Me

EHS Office Functions

Inspection Questionnaire Maintenance
SARA Extraction Utility
Annual Chemical Reporting

EHS Supervisor's Injury Report

Report an Injury

Tools

SAP GUI 001 Settings

Academic Administration

Graduate Awards and Appointments (Grad Aid)

Events

My Events, Room Catalog, Register an Event, Policies and Procedures

My Profile (About Me)

Personal Information
Settings and Authorizations
MIT Alert

Discounts and Perks (About Me)

Online Commuting Services
Community Giving
Place Personal Orders

Benefits (About Me)

Pension and Retirement Income (PensionConnect)
Supplemental 401(k) (Fidelity NetBenefits)
Designate Beneficiaries

Money Matters (About Me)

Paystubs
W2s

Clone a JV
Reverse a JV

Total Compensation Statement (PensionConnect)
Tax Withholding
Direct Deposit Preferences