

# Open or save files in Citrix Workspace

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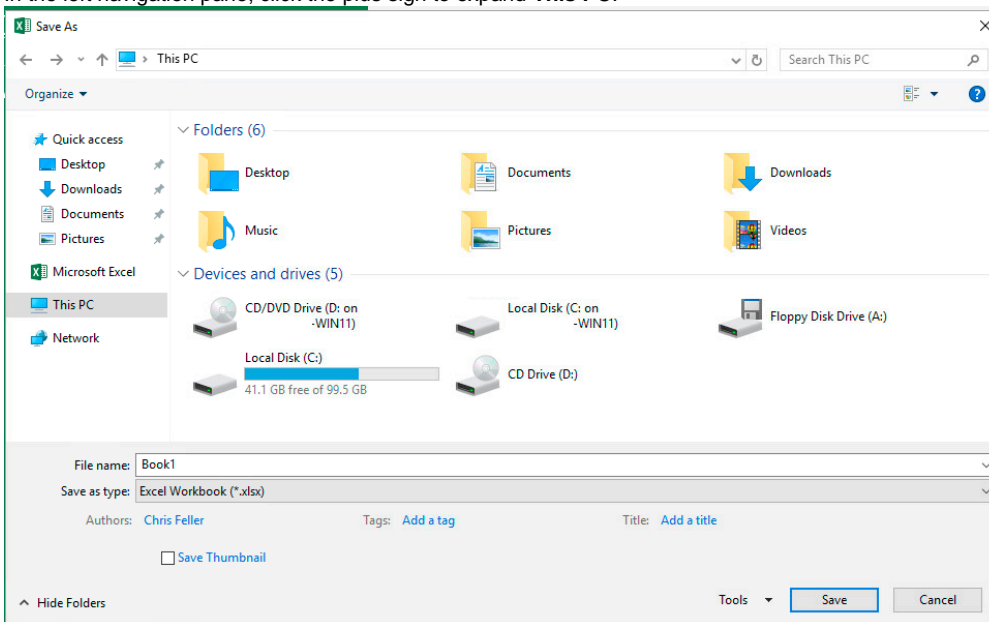
### Overview

When you access applications via Citrix, you are working on the Citrix server that you are logged into through your browser. When opening or saving a file, **Computer** in the navigation window that opens refers to this server. When you expand **Computer**, you will see your local computer hard drive. On Windows it is labeled with a name like **C\$ on 'Client'(V:)** and on the Mac with a name like **Local Disk (C: on YourComputerName iMac)**.

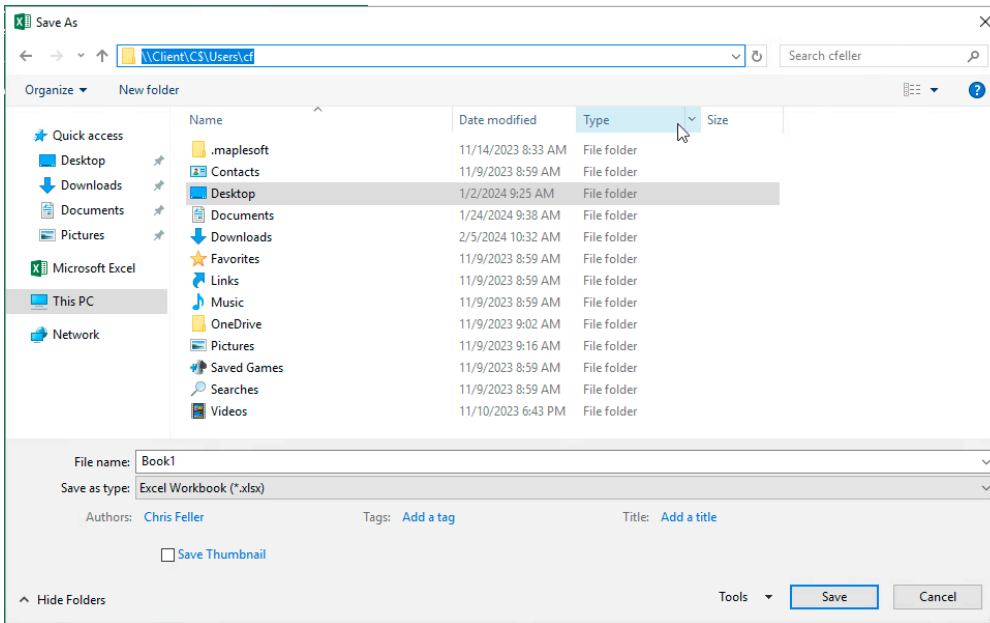
### Open a file

After choosing **File >> Open or File >> Save As**, use the steps below to navigate to a location stored on your local computer.

1. In the left navigation pane, click the plus sign to expand **This PC**.



2. Choose "Local Disc C:\\" which contains your **computer name** and browse to C:\Users**yourusername**



3. Browse to your Desktop or other desired location.

## See Also

- [Citrix Landing Page](#)