Configure Thunderbird for use with MIT Microsoft 365 Mailboxes

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Office365 Setup Procedure

Office365, and other modern mail providers such as Gmail, are moving towards using authentication methods that support two-factor authentication. Often this means using OAUTH2.

MIT's Office365 environment supports OAUTH2 authentication for IMAP, but we do *not* support this for SMTP. All SMTP is handled via `outgoing.mit.edu` as normal.

Thankfully Thunderbird added support for OAUTH2 in v. 77 (or v. 78 ESR).

1. If this is the first time you are running Thunderbird, you will be greeted by the add account prompt.

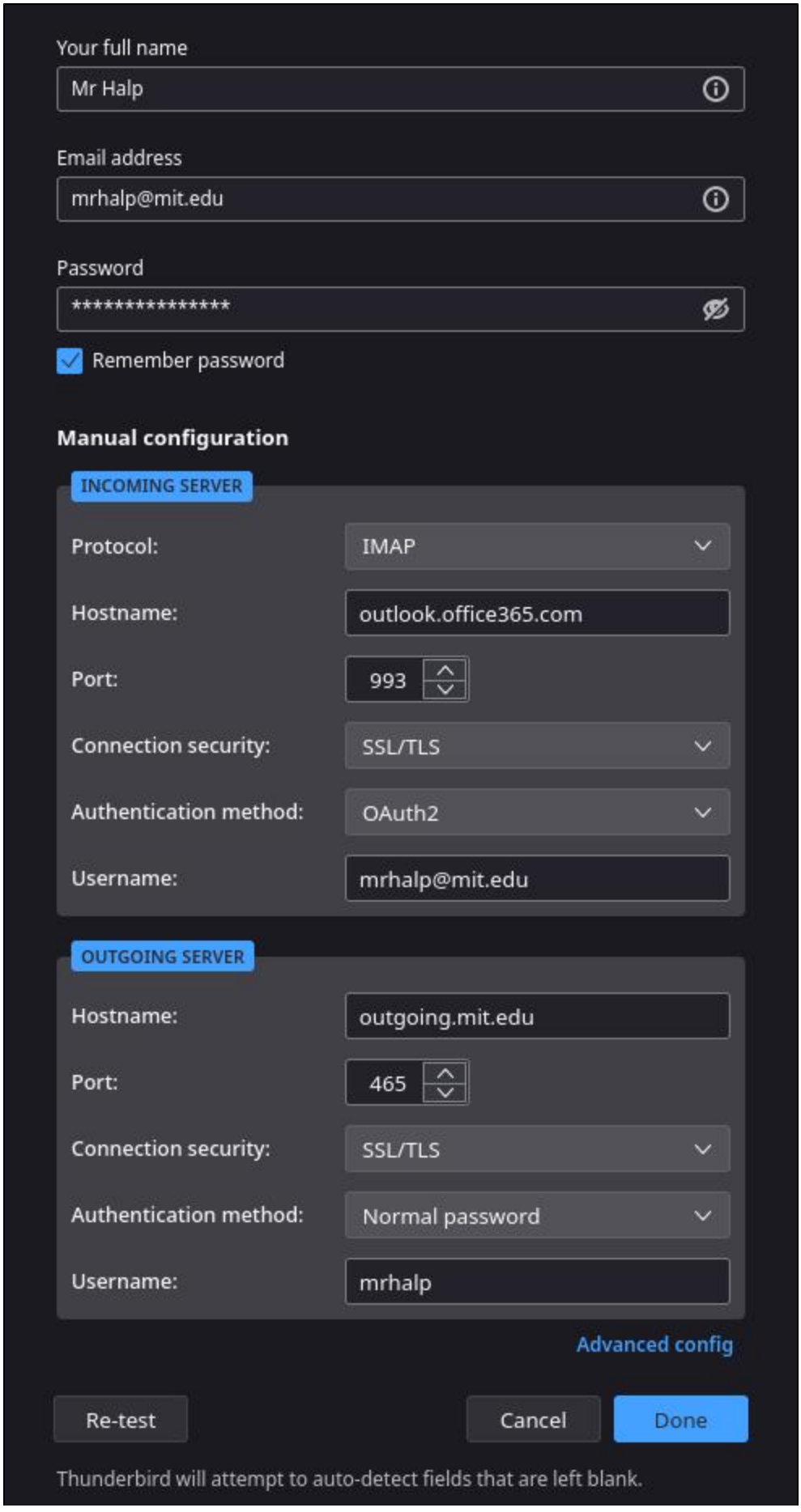
   Otherwise, go to **Edit > Account Settings** (or hamburger menu > Account Settings), then click **Account Actions** then **Add Mail Account**.

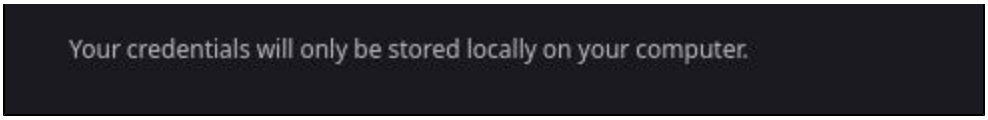
2. Enter in your email address and password.

   Click on **Configure Manually**, and enter in the following server data.

Setting	Value
Incoming server	outlook.office365.com
Port	993
Connection type	SSL/TLS
Authentication	OAuth2
Username	Full MIT email

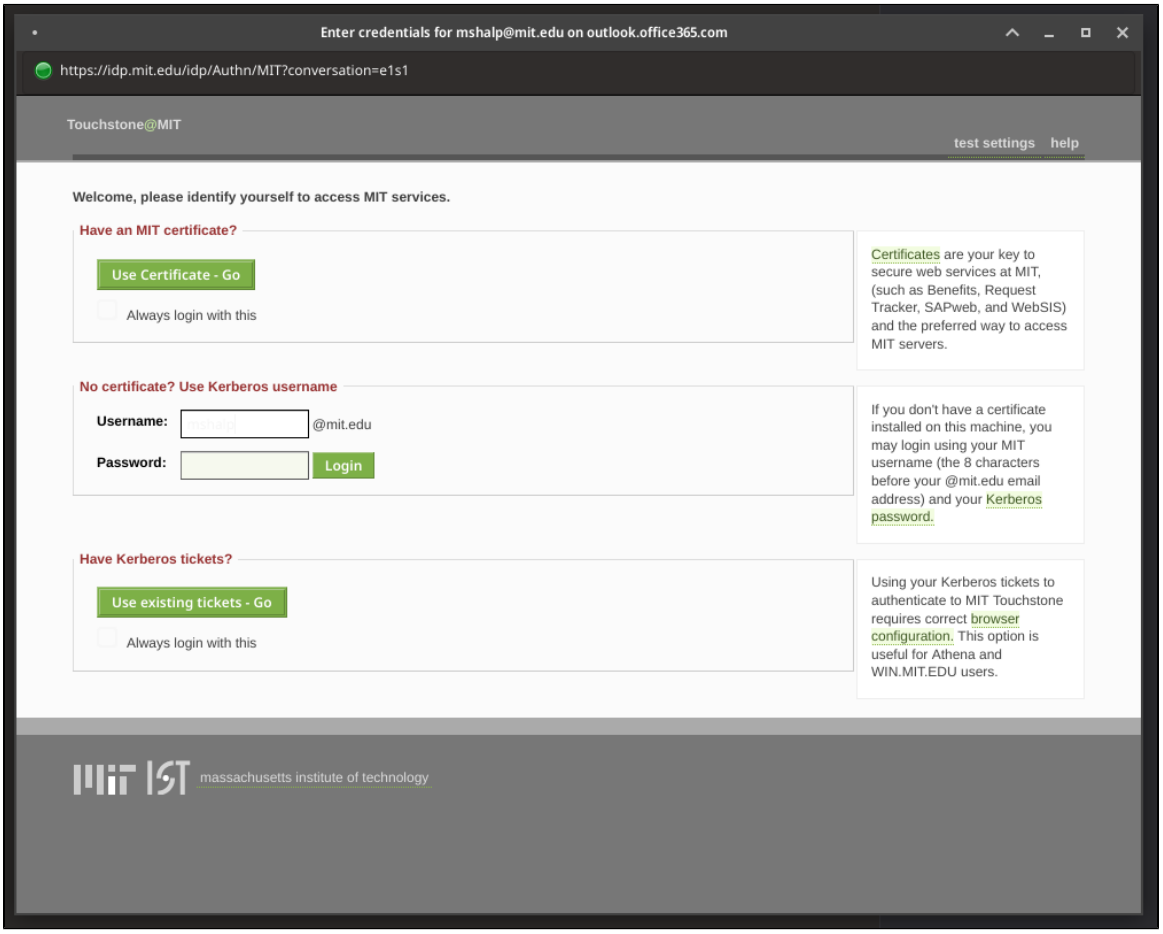
Setting	Value
Outgoing server	outgoing.mit.edu
Port	465 or 587
Connection type	SSL/TLS
Authentication	Normal password
Username	MIT/kerb username


Your full name
Mr Halp
Email address
mrhalp@mit.edu
Password
****
Remember password
Manual configuration
INCOMING SERVER
Protocol:
IMAP
Hostname:
outlook.office365.com
Port:
993
Connection security:
SSL/TLS
Authentication method:
OAuth2
Username:
mrhalp@mit.edu
OUTGOING SERVER
Hostname:
outgoing.mit.edu
Port:
465
Connection security:
SSL/TLS
Authentication method:
Normal password
Username:
mrhalp
Advanced config
Re-test
Cancel
Done
Thunderbird will attempt to auto-detect fields that are left blank.

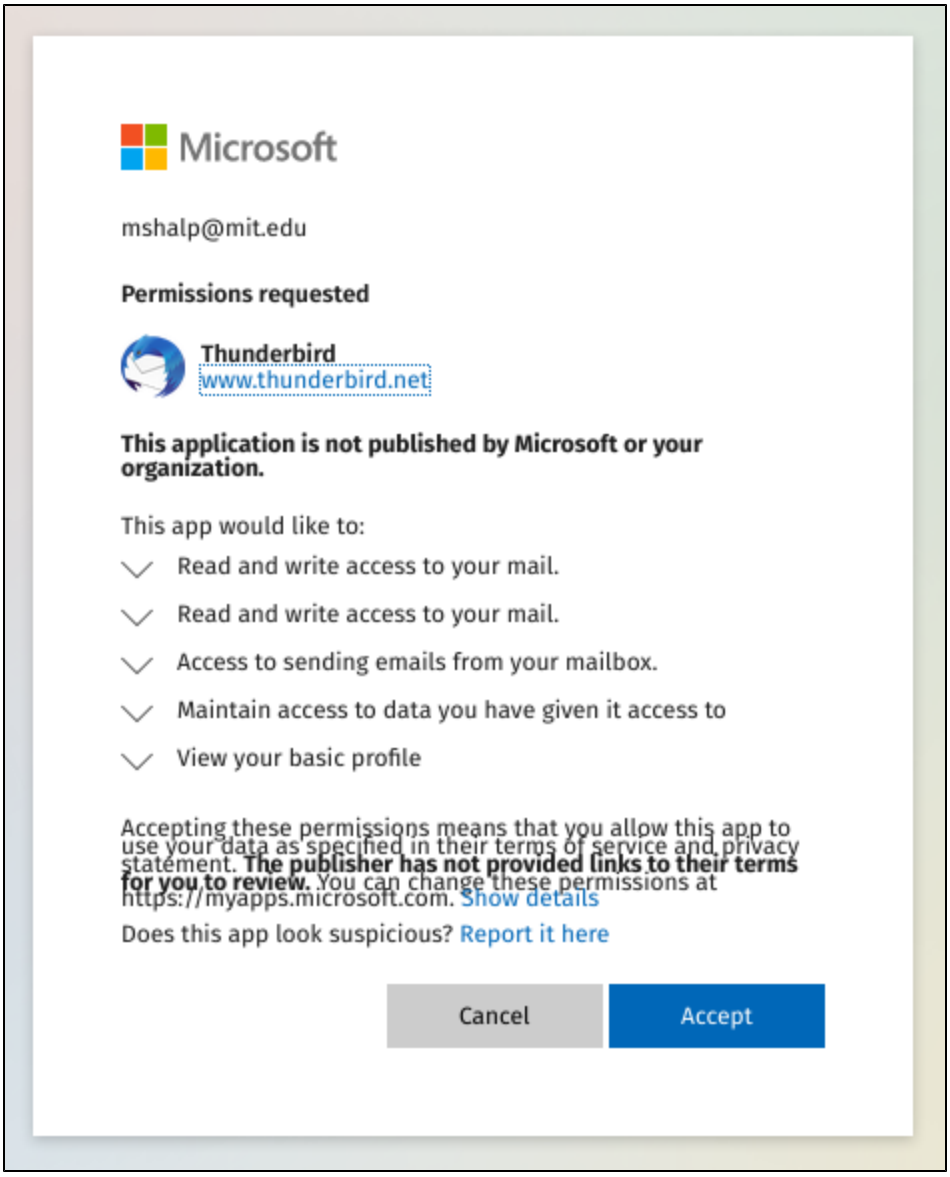


3. Hit Done.
4. A Touchstone authentication window will open.

   Log in as normal.



5. Then grant Thunderbird full permissions to your email.



You are all set!

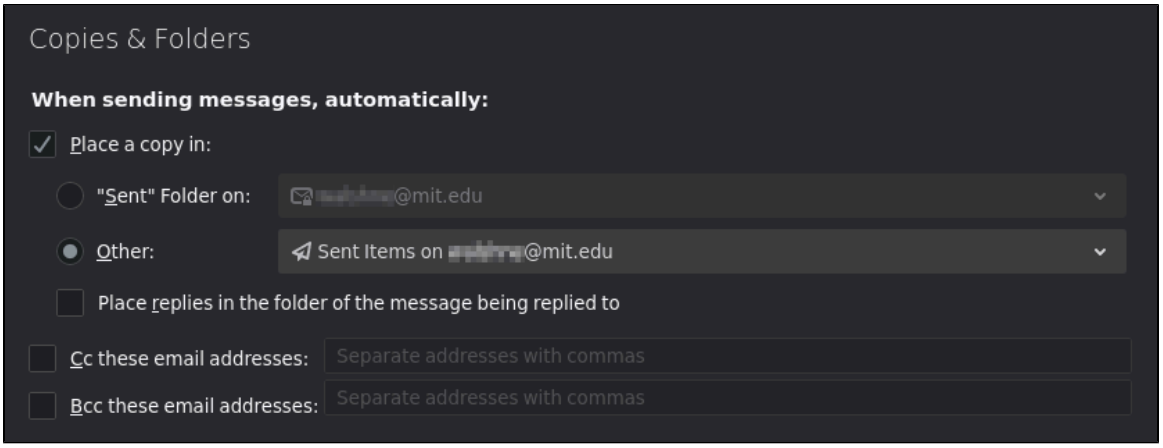
⛔ Make sure to change to Sent folder to Sent Items, and set up calendar and contact syncing! See relevant sections below.

Recommended Post Setup Tasks

Sent Folders

By default most IMAP clients will use the "Sent" folder to save sent email. Microsoft however uses the convention "Sent Items". To save yourself some confusion and heartache later, you should set Thunderbird to respect this convention.

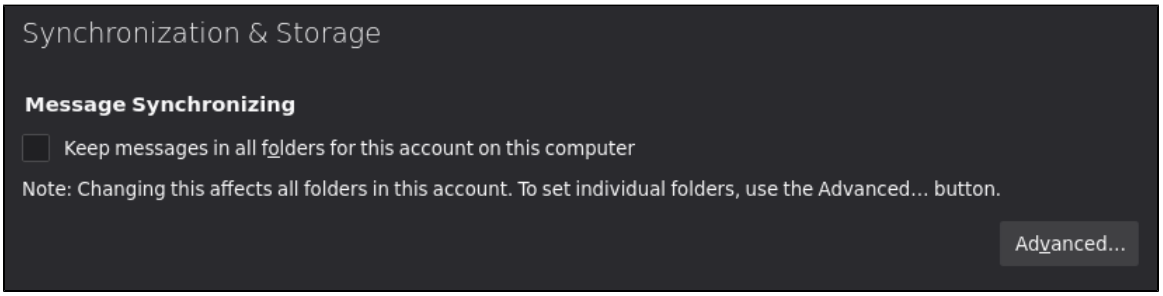
1. Go to **Edit > Account Settings**, then go to **Copies & Folders** under your MIT email account.
2. Under **When sending messages, automatically:** select the **Other** radio button, then in the drop down navigate to the **Sent Items** folder for your MIT email (note: not a local folder.)



Set Mail Sync to "Online Only" Mode

The default behavior in Thunderbird is to download a local copy of all email. If you do not want this to happen, you can achieve this like so:

1. Go to **Edit > Account Settings**, then go to the **Synchronization & Storage** section under your MIT email account.
2. Untick the option **Keep messages in all folders for this account on this computer**



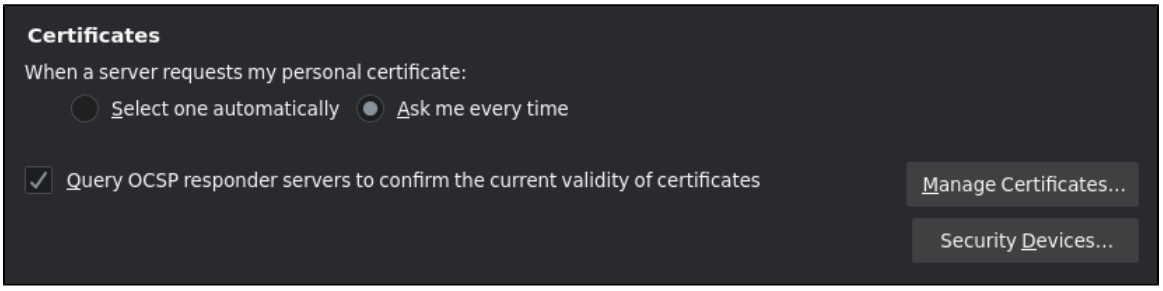
Signing Email with Personal SSL Certificates

It is possible to use your personal MIT certificates to digitally sign your emails. This is generally only useful if others have the MIT CA certificate installed on their systems to validate your signature, and if your recipients are expecting messages from you to be signed.

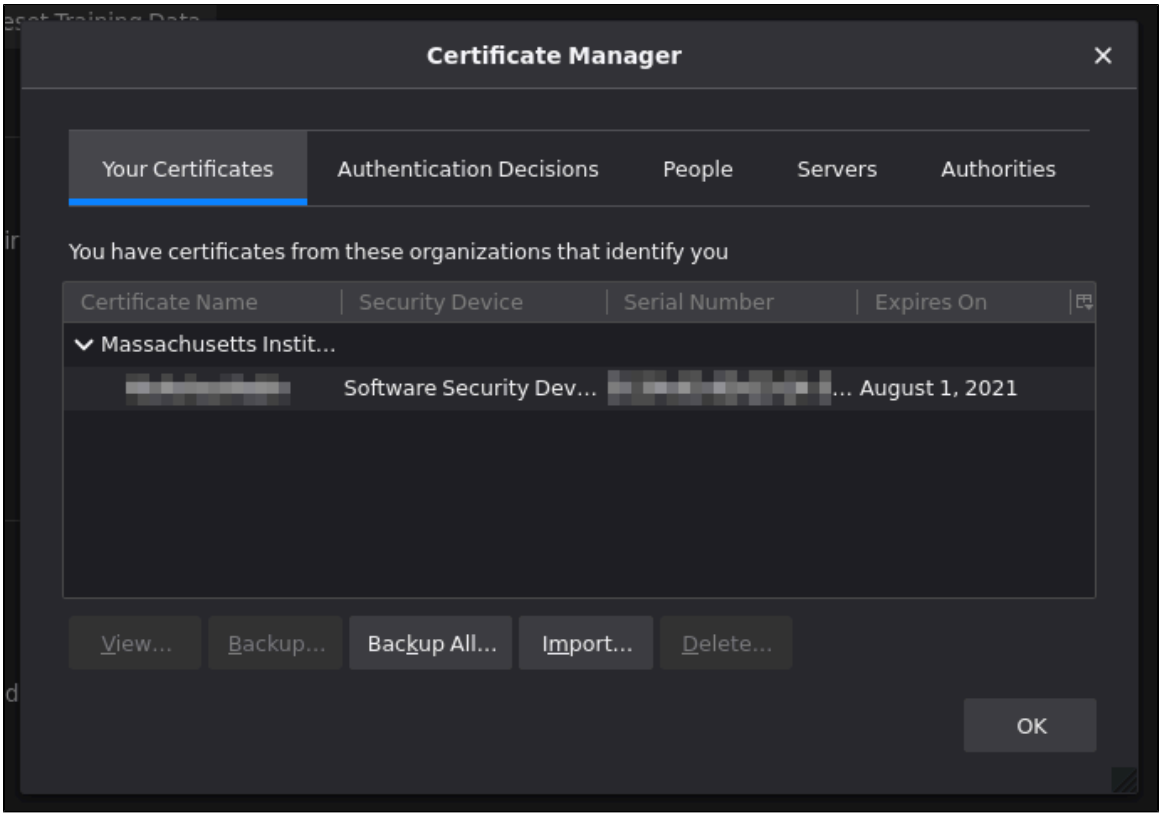
1. First you need to download a copy of your personal SSL certificate: either use Firefox to access https://ca.mit.edu/ca/, or use any browser with https://certassist.mit.edu/.

   Download a copy of your cert and remember the download password you set.

2. Import this certificate into Thunderbird. Go to **Edit > Preferences** (or hamburger menu > Preferences), then to **Privacy & Security**, and scroll down to **Certificates** and click on **Manage Certificates**

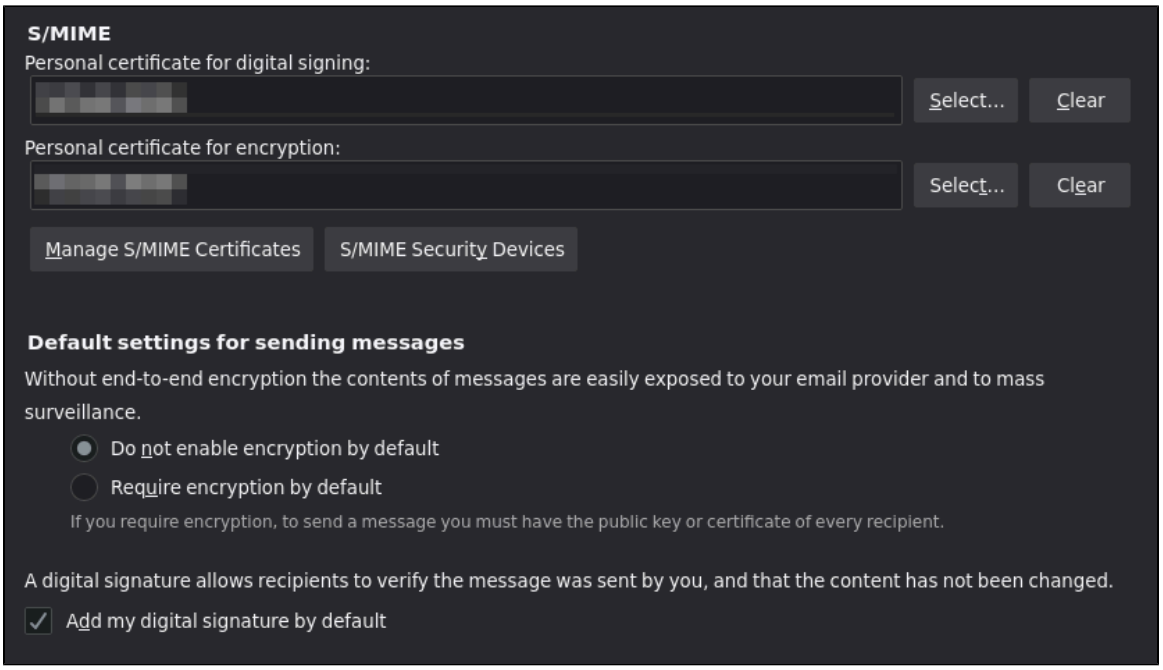


3. On the **Your Certificates** tab click on **Import...**, and select the certificate file you downloaded. At this stage you will need to enter in the download password you set before.



4. Now you can pick this certificate to be used for signing or encryption. Go to **Edit > Account Settings**, then to **End-To-End Encryption** under your MIT email account.

5. In the **S/MIME** section select your personal certificate.



6. If you want you can also set signing email to be the default behavior. Otherwise you can do this per-message under the **Options** menu.

Additional Notes

Folder Subscriptions

If you do not see all the mail folders that you expect to see or if it looks like folders are missing, check to see that all of your folders are marked as "subscribed".

1. Right-click your Inbox folder and choose **Subscribe...** from the menu.
2. In the *Subscribe* window, put a checkmark on every folder that you want to appear in your folder list.
   Folders without checkmarks will be hidden and will not appear.