How do I change my operating system's default application for opening PDFs?

Q: How do I change my operating system's default application for opening PDFs?
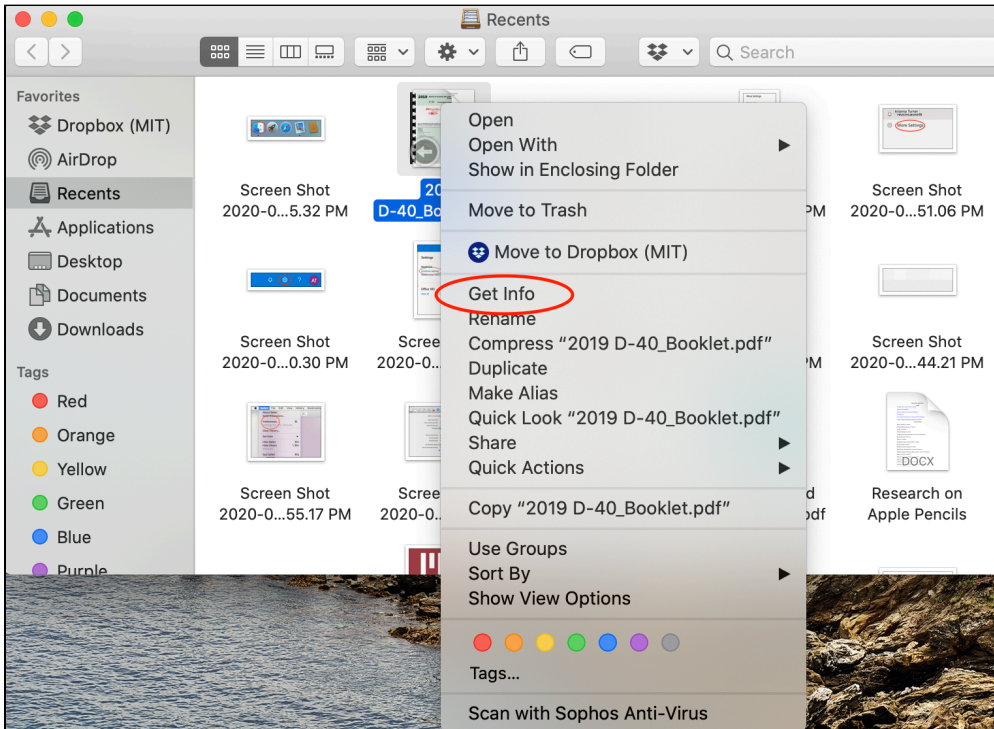
Answer

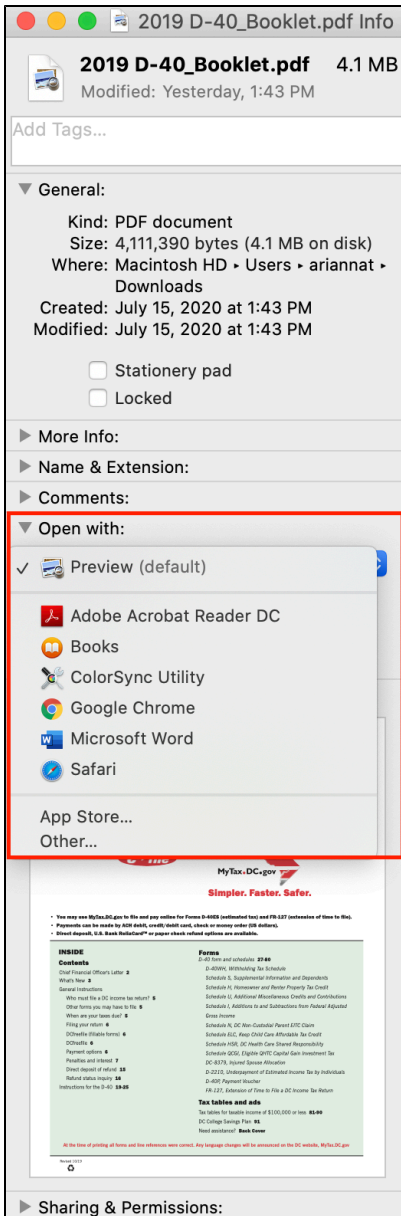### To set a PDF viewer as the default on Mac OS X:

1. Select any PDF file from **Finder**. **Control-click** to open the menu.
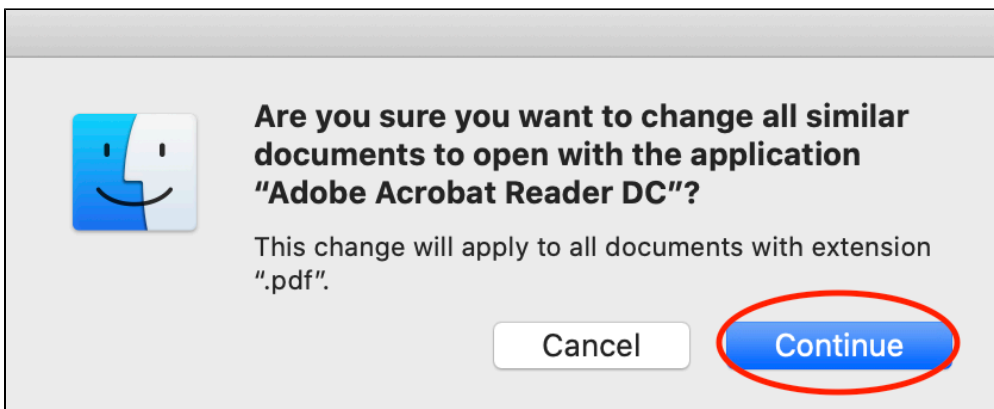   *Result*: A menu will open next to the file name.
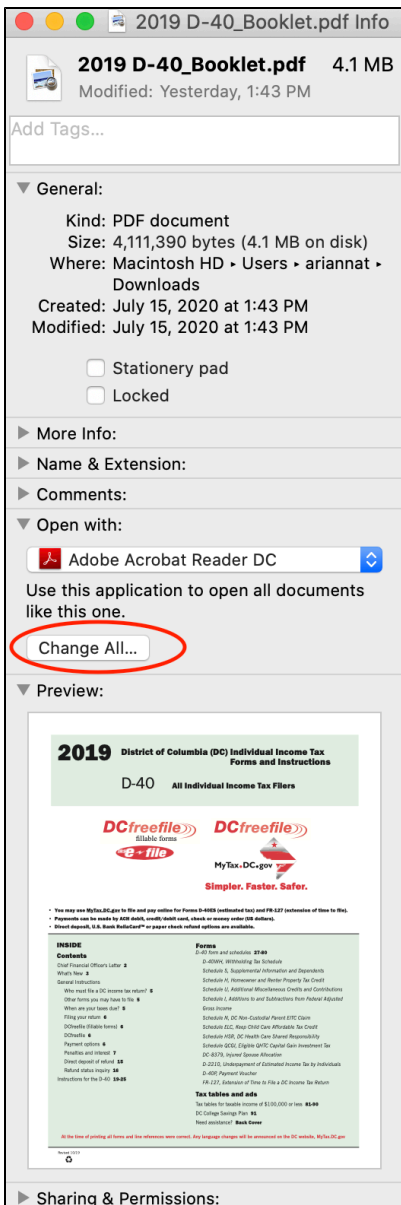

2. Choose **Get Info** from the menu that opens.
   Result: A new window will open with information on that PDF file.

3. From the **Open with:** section in the new window that opens, select your preferred application, such as **Adobe Reader** or **Preview**.
   Result: That application will be selected.

2019 D-40_Booklet.pdf Info

2019 D-40_Booklet.pdf   4.1 MB
Modified: Yesterday, 1:43 PM

Add Tags...

▼ General:
Kind: PDF document
Size: 4,111,390 bytes (4.1 MB on disk)
Where: Macintosh HD ▸ Users ▸ ariannat ▸ Downloads
Created: July 15, 2020 at 1:43 PM
Modified: July 15, 2020 at 1:43 PM

☐ Stationery pad
☐ Locked

▶ More Info:
▶ Name & Extension:
▶ Comments:
▼ Open with:

✓ 🖼 Preview (default)

📕 Adobe Acrobat Reader DC
📙 Books
🎨 ColorSync Utility
🌈 Google Chrome
📘 Microsoft Word
🧭 Safari

App Store...
Other...

▶ Sharing & Permissions:

4. Click the **Change All** button. In the subsequent dialog box, click **Continue**.
   Result: The application that you selected will be the location in which PDFs open.

To set a PDF viewer as the default on Windows

- If no other PDF viewer is installed, once Adobe Reader is installed, it becomes the default.
- To set a preferred PDF viewer as the default:
  - Windows 7:
    1. Follow the menu path **Start** > **Default Programs** > **Associate a file type or protocol with a specific program**

2. Highlight **.pdf**, then click **Change**.
3. Choose your preferred PDF viewer, such as **Adobe Reader**.
- In Windows XP
    1. Follow the menu path **Start** > **Control Panel** > **Folder Options** > **File Types**.
- In Windows 10
  See: Tech Minute's Instructions

See also:

http://pcsupport.about.com/od/fixtheproblem/ht/defprogramxp.htm