

# **How do I cancel or resume printed monthly statements for a cost object or change recipient?**

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## **Answer**

To cancel or resume printed monthly statements for one or more cost objects, or to change the email address to which they are sent, send mail to [vpf-cost-objects@mit.edu](mailto:vpf-cost-objects@mit.edu).

For questions related to the statements for a particular month, send mail to [vpf-accounting-issues@mit.edu](mailto:vpf-accounting-issues@mit.edu), specifying the cost object.