MITvoip Web Introduction to the Console Interface

Overview

This article pertains to the Sylantro/Unity telephone system. MIT is currently transitioning from the Sylantro/Unity telephone system to the BroadSoft system. To learn about the transition, determine which system you are on, or access additional resources for both systems, see the KB article Transition to MITvoip BroadSoft Cloud.

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Overview

The MITvoip Console provides a way to manage your phone online and use certain advanced features. Because it operates in MIT-supported Web browsers, the MITvoip Console allows you access from almost anywhere in the world.

The MITvoip Console offers both advantages and advanced features, including:

- Voice mail on the Web ("visual voice mail")
- Call forwarding, including simultaneous and sequential ringing
- Conference calls for up to six parties
- Remote office functionality
- Call screening by number, group, or schedule
- Click to call from the Web

This page gives you an introduction to getting around in the interface. You will also find a comprehensive list of features.

Navigating Panes

Access the MITvoip Console

About Columns and Panes

The window is divided into three columns. Each column contains several panes. To see information beyond the edge of a pane, use the scroll bars.

A column can only have one pane open at a time. To change which pane is visible in a column, click on a title bar. For example, if you click on the VoiceMail title bar, My Calls will be minimized and the VoiceMail pane will be displayed.

Expanding Panes

To expand a pane to its maximum width, click the + (plus) button.

Result: All of the fields in that pane will be visible.

Note: The + button will change to a - button, which you can click to return to the narrow column width.

Features Available on the MITvoip Console

- Your Profile
- Call Lists
- [Voice Mail on the Web]
- "Reach Me": Call Forwarding and Routing
• Simple Call Forwarding
• Setting a Call Forwarding Sequence
• Simultaneous Ring
• Forwarding Calls by Group
• Forwarding Calls on a Schedule
• Phone Book: Managing Your Contacts
• Filtering Calls
• Remote Office
• Conference Calls
• Ring Time Settings