Did my Office 2013, 2016, or 2019 license successfully activate?

Q: Did my Office 2013, 2016, or 2019 license successfully activate?

Answer

Office 2013, 2016, and 2019 Licensing
Your installation of Microsoft Office needs to check in with MIT’s license server at least once every 180 days to remain operational, via the MIT network. If you are running Microsoft Office from off-campus, you must be connected to the MIT network via MIT VPN.

Once you have installed Microsoft Office 2013 / 2016 / 2019, you can validate that your license has been activated by following these steps: (Note: The screen shots below were taken in MS Office Word, but the process is similar in all Office programs.)

1. Click on File tab.
2. Select Account.
   On the right-hand side of the screen, you will see the product activation information as displayed below.
   If you see the words Product Activated, activation was successful. If you don’t get this result right away, close the office application you are running, and relaunch the application to check again.
   Note: If you have installed Office 2013 / 2016 / 2019 while away from campus, make sure you have established a MIT VPN connection to the MIT network to allow Office to check in with the MIT license server. See MIT Remote Access VPN Service Page.
3. If after closing and then reopening the application you still do not see the Product Activated message, you should verify that your operating system is set up with the correct domain suffix.
4. If you’ve done everything above (including setting the domain suffix and activated a VPN if off campus) and it’s still not working, you may be able to manually activate it by opening a command line shell and run:
   - cd ‘Program Files\Microsoft Office\Office15’
   - cscript ospp.vbs /act

See also

How do I activate Office in Windows?