Overview
Microsoft Exchange is the integrated email and calendaring service offering to the MIT community.

How to Obtain
Microsoft Office containing Outlook for both Windows and Mac platforms can be found at [this link].

Downloads of Microsoft Office Enterprise activate via the MIT Network (MITnet) on campus. If you are off-campus, you must be connected to the MITnet via Cisco VPN at least once every 180 days to remain operational; Activation keys are not available.

Web Client (accessible via any web browser)
- Outlook Web App (OWA)

Windows Clients
- Outlook for Windows 2016 Landing Page
- Outlook for Windows 2016 Quick Start Guide
- Upgrade to Outlook 2013 from 2010
- Outlook for Windows 2010 email and calendar quick guide.

Macintosh Clients
- Outlook for Mac 2016
- Mail Apps Support
- Using Calendar

How to Use
- Exchange Email
- Email Setup
- Email configuration help
- MacOS X 10.11 (El Capitan) Mail, Calendars, Contacts and Notes
- Request a Room Resource (calendars)

Troubleshooting and FAQ’s
- Did my Office 2013 or 2016 activate successfully
- How do I check my quota
• I am missing email, what should I do
• Why does my Moira list name appear as the sender name in my Exchange email client?

See Also

• Exchange Calendaring
• Upgrade to Office 2013 from 2010

Have Questions or Still Need Help?

Send email to helpdesk@mit.edu or call the MIT Computing Help Desk at 617.253.1101.

Additional escalation information for Help Staff can be found here: Exchange Recon.