"VAL.FI DOCU Balance ... acct.set Transfers should be 0" - JV creation error message

When I try to create a journal voucher to transfer, I get an error:

Val. FI_DOCU Balance of acct.set should be zero

Answer

- While there are several acceptable G/L accounts to use for fund transfers, they must be used in specific pairs, according to the type of the transfer.
- This error indicates that the G/L accounts you have used are mis-matched, i.e. they are not an acceptable transfer-in/transfer-out pair.
- A list of acceptable pairs is documented in the Sponsored Accounting section of the VPF site. Some of the most common scenarios are documented below.

For SI documents (Internal Provider billing)

- G/L account 801046 should be used on the revenue side.
- G/L account for the credit side will depend on the service provided (421000 for catering, 420102 for animal care, etc.)

SA/FY documents

- SA/FY documents are most commonly used to re-classify an expense (i.e. change its G/L account), or to move an expense from one cost object to another, the G/L accounts to be used will vary.
- For some G/L accounts, SAP requires a pairing between an expense G/L account and a revenue G/L account. For example 800325, Transferred In, must be paired with 800236, Transferred Out.
- If you have any questions about which G/L account to use for your situation, contact the office of the Vice President for Finance, at journal-vouchers@mit.edu.