What are the definitions of the Reasons listed in the drop-down list when I select Issue Identified?

What are the definitions of the ‘Reasons’ listed in the drop-down list when I select ‘Issue Identified’?

**Backup Needed**: Receipt or backup documentation needed; working to obtain from appropriate person and/or vendor.


**Incorrect G/L**: Transaction was classified using the incorrect general ledger (G/L) account / cost element. See: [http://vpf.mit.edu/site/financial_accounting_reporting/policies_procedures/general_accounting/general_ledger_accounts_and_cost_elements](http://vpf.mit.edu/site/financial_accounting_reporting/policies_procedures/general_accounting/general_ledger_accounts_and_cost_elements) for more information on General Ledger Accounts.

**Incorrect Amount**: Dollar amount of the transaction is incorrect or did not post as expected; or does not match the supporting documentation or receipt.

**Personal Charge**: A charge that is personal in nature was posted to a cost object in error and needs to be removed or payment must be received to clear the charge from the cost object.

**Credit Issues**: All or part of the transaction will be credited at a future time (item exchange, product return due to damage, sales tax to be credited, etc).

**Incorrect Cost Object**: Transaction was posted to the incorrect cost object and a journal voucher needs to be processed to transfer to the correct account.

**Unrecognized – researching**: The reviewer is unfamiliar with the transaction at first glance and needs to investigate further to determine whether it belongs on this particular cost object or GL.

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