Atlas Time and Vacation Entry FAQ

This page displays links to some of the most frequently asked questions related to Atlas applications for employees entering time sheets and sponsored research staff entering vacation.

Use the search field above for a broader search of The Knowledge Base.

Time Sheet Entry

Page: I’m in Atlas. Where is...?
Page: SRS Vacation Tracker, Add-Change section vs History section
Page: Access denied error for time sheet entry - hourly position has closed or I have graduated or withdrawn as a student
Page: Add or change time sheet entry after time has already been approved
Page: Position not displayed in drop-down on time sheet entry screen
Page: For Service Desk Consultants - Position not displayed in drop-down on time sheet entry screen
Page: Atlas error - “personnel number is currently locked”

Sponsored Research Staff - Vacation entry

Page: SRS Vacation Tracker, Add-Change section vs History section
Page: How can Lincoln Laboratory employees track their vacation time?
Page: Access errors for SRS Vacation Tracker

Manage Time and Vacation

Page: Can a time sheet approver approve time for future weeks?
Page: I’m in Atlas. Where is...?
Page: Late time sheet reporting and changes
Page: SRS Vacation Tracker, Add-Change section vs History section
Page: Access errors for SRS Vacation Tracker